

# CIFST

Canadian Institute of  
Food Science & Technology



# ICSTA

Institut canadien de science  
& technologie alimentaires



**CIFST NATIONAL CONFERENCE • MAY 27 - 29, 2018**

## EXHIBITOR PROSPECTUS

# Exhibitor (Tabletop) Prospectus

Welcome to the Canadian Institute of Food Science and Technology (CIFST) Tabletop Exhibit being held in conjunction with the National Conference.

Participating as an exhibitor at the 2018 CIFST Tabletop Exhibit is an excellent opportunity for your organization to receive maximum marketing exposure in addition to gathering knowledge and networking with key government officials and industry peers.

### Reasons to exhibit:

- Meet face-to-face with decision makers
- Introduce and/or showcase new products and services
- Increase your market share
- Develop and nurture relationships with professionals and organizations representing government and business
- Opportunity for collaborating with leading researchers

### The Exhibit Fees are:

- \$550.00 Members
- \$750.00 Non-Members

### Exhibit Fees include:

- Trade show receiver onsite during set-up & teardown - includes 48hr box/booth storage prior to show for each vendor, direction of vendors to table location and ensure that all requested requirements are in place.
- Dedicated Porters – for set-up & teardown
- 1 Skirted Table and chair
- Electrical supply if required
- Acknowledgement on signage
- Listing with logo and contact information in the On-site Conference Program
- Listing on Conference web site
- Lunch and Breaks

### Exhibit Hours:

Monday, May 28, 2018

9:00 a.m. – 4:00 p.m.

### Exhibit set-up:

Monday, May 28, 2018

7:00 a.m. – 8:45 a.m.

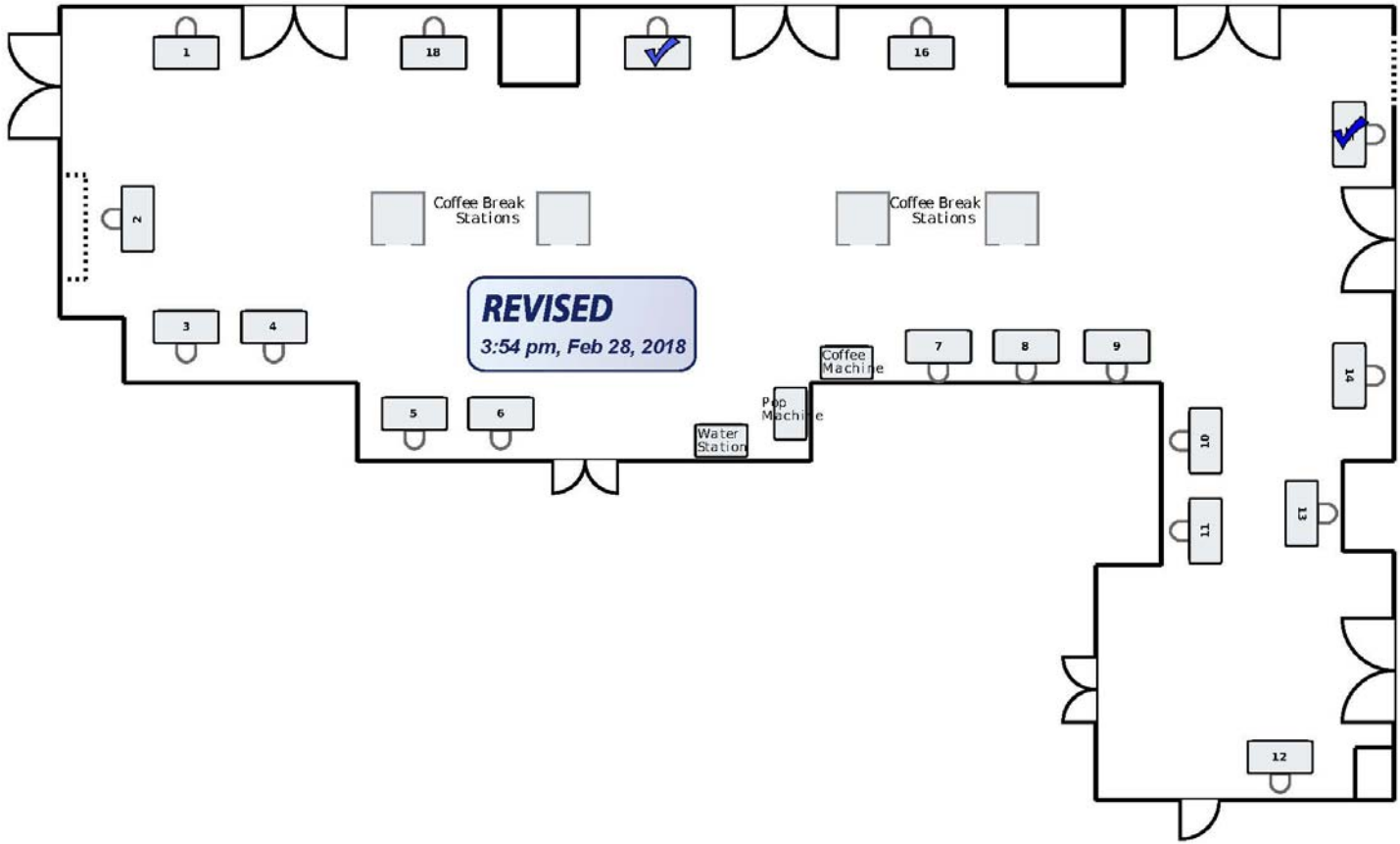
### Exhibit tear-down:

Monday, May 28, 2018

4:00 p.m. – 5:30 p.m.

**Floor Plan (Gardenview Foyer):**

Can Institute of Food Science and Tech - Displays 2018-05-27 03:00 am Print Date: 2017-12-19 09:30:22 Gardenview Foyer		 Niagara-on-the-Lake
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# Exhibitor Contract

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**Contact Information** (as it is to appear in published materials). Please print.

Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province/State: \_\_\_\_\_ Postal/Zip Code: \_\_\_\_\_

Website: \_\_\_\_\_ Tel \_\_\_\_\_

E-mail: \_\_\_\_\_

Member Rate\*: \$550

Non-Member Rate: \$750

*\*To qualify for this rate please indicate name of member from your company \_\_\_\_\_*

**Please note:** Conference registration is not included. You will need to register separately for the conference

**Booth selection (please refer to the floor plan):**

First Choice \_\_\_\_\_ Second Choice \_\_\_\_\_ Third Choice \_\_\_\_\_

Booth Staff: 1. \_\_\_\_\_ 2. \_\_\_\_\_

**Acceptance: The undersigned is authorized to commit to the conditions of this contract:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Please accept this contract as your proof of payment due. Invoices for the amount owing will only be issued upon request. This application must be accompanied by the total amount due. Sponsor benefits will not be honoured until payment is received. **Payment is due no later than March 31, 2018**

**Method of payment**

Visa       MasterCard       Cheque (payable to CIFST)

\$ 550 (member) or \$750 (non-member) \_\_\_\_\_ + 13% H.S.T = Total =\$ \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Signature: \_\_\_\_\_

**Please complete this page and the following page and return to:**

CIFST Conference  
 3390 South Service Road, Suite 305, Burlington, ON L7N 3J5 or [cifst@cifst.ca](mailto:cifst@cifst.ca)

### **Dates**

Canadian Food Science Technology Institute (CIFST) reserves the right, at its sole discretion, to change the date or dates upon which the show is held or to cancel the show and shall not be liable in damages or otherwise by reason of any such change or cancellation, other than to refund in full any amounts paid by the Exhibitor to CIFST.

### **Assignment**

The Exhibitor shall not assign this contract or sublet the space or any part thereof or permit same to be used by any other person, without the prior written consent of CIFST. Any attempt to do so is null and void and will result in immediate cancellation of this contract with no refund.

### **Rules & Regulations**

The Exhibitor shall comply with all rules and regulations set by CIFST for the show and agrees that CIFST's decision to adopt and enforce any such rule or regulation shall be final and binding.

### **Compliance**

The Exhibitor is responsible for compliance with all applicable laws, bylaws, ordinances, regulations, requirements, codes and standards, including those with respect to fire, safety, health and environmental matters and shall ensure that all equipment, materials and goods used by the Exhibitor so comply.

### **Indemnity**

The Exhibitor shall indemnify and hold harmless CIFST from and against any loss, injury or damages whatsoever suffered by CIFST as a result the Exhibitors failure to comply with the terms and conditions of this contract or as a result of the Exhibitors participation in the show, including without limitation, any third party claim against CIFST with respect to loss, injury or damage sustained or suffered by any other exhibitor/sponsor, the owner of the building, attendees of the exhibition, and their respective directors, officers, agents and employees.

### **Loss or Damage**

In consideration of the Exhibitors participation in the show, Exhibitor hereby releases CIFST, their directors, officers, agents and employees from any and all claims, losses, or damages whatsoever suffered or sustained by the Exhibitor in connection with the show, including, without limitation, any claims for loss or theft of property, personal injury, or loss of business or profits, whether arising from any act of CIFST or otherwise.

### **Cancellation**

This contract may be cancelled by either party provided written notice is received by the other prior to April 15, 2018 in which case all monies paid by the Exhibitor will be refunded less an administration fee of \$100.00 per booth/sponsorship. If the Exhibitor cancels after such date, it will be responsible for the full contract price. Cancellations must be made in writing, on company letterhead.

\_\_\_\_\_ Initials